
Convention on Cluster Munitions

5 August 2022

English only

Tenth Meeting of States Parties
Geneva, 30 August-2 September 2022

Information for States parties, observer States, intergovernmental organizations and non-governmental organizations

Note by the Secretariat

Summary

The present document provides preliminary information for participants in the Tenth Meeting of the States Parties to the Convention on Cluster Munitions, which will take place from 30 August to 2 September 2022.



Date and Venue

1. The Tenth Meeting of the States Parties to the Convention on Cluster Munitions will take place from 30 August to 2 September 2022.
2. The Meeting will be held in conference room XIX, E Building of the Palais des Nations, United Nations Office at Geneva, Avenue de la Paix 8-14, 1211 Geneva 10, accessible via the Pregny Gate.

Registration and United Nations Grounds Pass

3. All participants must be accredited. Please note that formal credentials are not required for the Meeting.
4. States parties wishing to participate should send, through their Permanent Mission, a Note verbale to the United Nations Office for Disarmament Affairs stating their interest in participating in the Meeting and listing all participants, with indication of full name and title of the members of the delegation. The head of delegation should be clearly indicated.
5. States not parties and States signatories may participate in the meeting as observers and should send, through their Permanent Mission, a Note verbale to the United Nations Office for Disarmament Affairs stating their interest in participating in the Meeting and listing all participants, with indication of full name and title of the members of the delegation. The head of delegation should be clearly indicated.
6. The United Nations, the International Committee of the Red Cross, the International Federation of the Red Cross and Red Crescent Societies, the Geneva International Centre for Humanitarian Demining and the Cluster Munitions Coalition should send a letter stating their interest in participating in the meeting and listing all participants, with indication of full name and title of the members of the delegation. The head of delegation should be clearly indicated.
7. Other relevant international organizations or institutions, regional organizations and relevant non-governmental organizations may attend the meeting as observers. A letter or Note verbale should be addressed to the United Nations Office for Disarmament Affairs stating the organization's interest in participating and listing the names and titles of the members of the delegation. The head of delegation should be clearly indicated. Observer status is granted by the decision of the Meeting which will consider and decide on these requests for observer status at its opening session on 30 August.
8. All letters/Notes verbales should reach the United Nations Office for Disarmament Affairs no later than Friday, 19 August 2022 at ccm@un.org or United Nations Office for Disarmament Affairs, United Nations Office at Geneva, Palais des Nations, Building H, Second Floor, WP.24, CH-1211 Geneva 10, Switzerland.

Valid United Nations ground passes

9. Valid United Nations grounds passes (issued either by the United Nations Office at Geneva or the United Nations Headquarters in New York) are required for entry to the Palais des Nations. **Participants already possessing a United Nations grounds pass may proceed directly to the meeting room.**
10. Participants who do not already have UNOG badges need to register at <https://indico.un.org/event/1001136/> . Participants will receive an e-mail confirming their registration. For any queries, please contact ccm@un.org.
11. Once a registration is approved in Indico, the participant is notified automatically and can pick up her/his badge from the Pass and Identification Unit, which is open Monday to Friday from 8:00 a.m. to 5:00 p.m., at the Pregny Gate of the Palais.

Attending Meetings

12. The Meeting will take place in Room XIX, located on the third floor of the E Building at the Palais des Nations (see map here: <https://www.ungeneva.org/en/about/map>).
13. Food and drinks are strictly prohibited in the conference rooms.
14. Side events will be held in a virtual format. To request a side event, please fill the form available on the web page of the Implementation Support Unit of the Convention on Cluster Munitions (<https://www.clusterconvention.org/events/2887/>) and send it before Friday 19 August 2022 to info@cmconvention.org. An up-to-date timetable of events, including formal meetings, side events and informal sessions will be available on the webpage of the Convention on Cluster Munitions Implementation Support Unit at www.clusterconvention.org.
15. The Meeting will be live webcast and can be followed on <https://media.un.org/en/webtv>.

COVID-19 Measures

16. Participants are encouraged to read carefully information on the UNOG response to COVID-19, available at <https://www.ungeneva.org/en/covid-19>.
17. Access to the Palais des Nations premises is not authorized for any person who has tested positive for COVID-19 within the last five days. It is also not permitted to come to the UN premises if you have any cold-, flu- or COVID-19 like symptoms, however mild (even after a negative COVID-19 test result).
18. Masks remain required in conference rooms until further notice. Furthermore, all persons at the UN premises continue to be encouraged to observe safety and hygiene measures, such as regular hand washing, cough/sneeze etiquette and keeping safe distances.

Facilities for participants

19. Delegates from States and international organizations have access to computer terminals near the Serpent Bar behind the conference room. Free Wi-Fi access is available in the meeting rooms and throughout the Palais des Nations.
20. Photocopy and reproduction facilities will not be available to participants.
21. For security reasons, luggage and other belongings from participants cannot be stored in the offices of the Secretariat. The Secretariat will authorize removal of materials judged to be inappropriate.
22. Participants can also make use of the various cafés, cafeterias and restaurants in the Palais des Nations. The closest is the Serpent Bar which can be found on the first floor of the E Building. Other facilities in the E building at the Palais des Nations which might be of interest, include: the UNOG Bookshop (entrance Door 41, second floor) and the UBS bank (Door 41, second floor). The SAFI (a small general store) is located by Door 1, S building.

Documentation and statements

23. Pre-session documents are available on the website of the United Nations Office for Disarmament Affairs at <https://meetings.unoda.org/meeting/ccm-msp-2022/>.
24. Due to concerns related to COVID-19, hard copies of official documents of the Meeting will not be made available for in the conference room.
25. Delegations are encouraged to limit the length of their statements to 5 minutes.

26. In order to assist the interpreters, statements should be sent to speeches@un.org, prior to delivery and a copy to the ISU at info@cmconvention.org for uploading on the CCM website.

Getting to and from the Palais des Nations

Tram and bus

27. The Palais des Nations is served by several tram and bus lines: Buses 8, 20, 22 and F serve Pregny Gate (Appia stop) where the Pass and Identification Unit is located. Tram number 15, as well as buses 5, 8, 11, 20, 22 and F serve the Place des Nations (Nations stop). The Place des Nations, where the Nations Gate is located, is some 500 meters away from the Pregny Gate. The numbers 5 bus serves Cointrin Airport from the Place des Nations.

28. Further information such as itineraries, timetables, fares, etc. is available on the site of the Transports Publics Genevois (www.tpg.ch).

Taxis

29. A taxi stand is located on Route de Pregny, some 25 metres from the Pregny Gate, in the direction Place des Nations. Direct telephone number: +41 (0) 22 331 41 33. Taxis are usually available around the clock.

Hotel accommodation and visas

30. The United Nations Office for Disarmament Affairs (UNODA) cannot offer financial or logistical support to assist with travel to, accommodation during, or other costs related to attending or contributing to the Meeting. UNODA is not in a position to provide letters of invitation or letters to embassies or consulates requesting that States or NGO representatives be provided visas for travelling to Switzerland in order to attend the Meeting. It is the responsibility of States or NGO representatives to make their own arrangements for visas, travel and related costs.

Secretariat

31. Further enquiries regarding attendance and participation in the Meeting should be addressed to:

United Nations Office for Disarmament Affairs
United Nations Office at Geneva
Palais des Nations, Building H
Second Floor, WP.24
CH-1211 Geneva 10
Switzerland
Email: ccm@un.org
